

Academic honesty policy

1. The concepts of academic honesty and academic dishonesty

Academic honesty comprises the values (principles) that develop personal honesty concerning one's studies and assessment.

Academic dishonesty means cheating, deceit, plagiarism and other instances of giving another person's work for one's own in oral, written, graphic or other form, giving ready answers to other students, changing one's marks.

2. Aims of Academic Honesty Policy

The aim of the School Policy for Academic Honesty is to provide students with sound knowledge and skills, develop students' study skills (such as appropriate usage of sources of information, good organisation skills, time management, etc.), shape their moral standards.

3. Rules of Academic Honesty

To comply with the Rules of Academic Honesty, a student should

3.1. independently complete the tasks set by the teacher (it is unacceptable to use cribs or other students' answers, to give another person's work for one's own, or give a text found in one of the sources for one written by the student him/herself).

3.2. make references to quoted sources of information (including information obtained via the Internet).

3.3. give accurate information pertaining to his/her assessment to parents and school teachers.

3.4. be in an equal position with all other students before the assessment (none of the students should obtain and distribute texts or assignments, or keys to assignments in advance, in oral, graphic, written, electronic or any other form);

3.5. have a negative attitude to giving other students access to his/her ready answers or to selling completed tasks.

4. Ways of Preventing Academic Dishonesty

4.1 If a student fails to comply with item 3.1 of the Rules while doing a summative paper, s/he receives a “zero” for all criteria assessed in this paper.

4.2 If a student fails to comply with item 3.2 of the Rules while doing a summative paper, s/he cannot be awarded with a “high level of achievement” in the criteria including the requirements in this item.

4.3 If items 3.1 and 3.2 are not complied with in the course of formative assessment and if the student has violated items 3.3 and 3.5 of the Rules, s/he is given an oral or written notice by the teacher.

4.4 Teachers must comply with the rules of storing summative papers and keys to such papers to prevent students from seeing them before the paper is held. However, if item 3.4 is violated and this fact is evident, the student receives a “zero” in all criteria assessed in this paper, or, if granted permission, s/he is given a chance to do a different variant of the paper.

4.5 Test paper forms and completed test papers are kept in a safe by MYP coordinator.

5. The Role of Teachers and Parents in Developing Academic Honesty

School teachers must set their own example in order to foster the development of students’ academic honesty.

School administration and teachers must explain to parents the purpose of the development of academic honesty, the Rules of Academic Honesty and ways of preventing academic dishonesty.